

APPROVED

Scientific Council of the Educational
Complex of the Police of the RA on
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Chairman of the Scientific Council of the
Educational Complex of the Police of the
RA, major general of the police

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<< >> _____ 2019

PROCEDURE

ON ASSESSMENT OF KNOWLEDGE, SKILLS AND COMPETENCIES OF THE LEARNERS OF THE EDUCATIONAL COMPLEX OF THE POLICE OF THE RA

1. This procedure defines the goals, procedures, sources of criteria and description of the assessor's activities to assess the knowledge, skills and competencies of students in the Educational Complex of the Police of the RA (hereinafter referred to as the Educational Complex).
2. The main goals of the assessment of the learner's knowledge, skills and competencies in the Educational Complex of the Police of the RA are the following:
 - 1) Ensure compliance with the established assessment criteria;
 - 2) introduce feedback mechanisms to use the assessment results by academic staff and students as a means of continuous improvement of teaching and learning;
 - 3) Provide teaching assessment, considering as mandatory the working style of justifying the reduction of the grade in case of assigning a grade below the maximum possible grade by the lecturer;
 - 4) Provide a comprehensive testing of knowledge, assessment of professional skills and competencies according to the requirements for the learning outcomes of the professional education program
 - 5) Introduce competitive elements in the learning process, stimulate learner activity;

- 6) Ensure the reliability and objectivity of the assessment, taking into account the different components of learning and the level of their usefulness during the assessment of knowledge and skills;
 - 7) Ensure the integration of the test results, the formation of the final (module) grade based on the midterm and final assessments.
3. The system of assessment of students' knowledge in the Educational Complex is aimed at promoting student's learning, based on the availability of the following procedures:
- 1) Ensuring the continuity of the assessment process: promotes the identification of students with weak and strong skills and competencies; and capable students;
 - 2) Regular, midterm, final assessment, contributes to the learner's progress, to getting an idea of the learner's professional achievements;
 - 3) Formative or constructive assessment, in parallel with the numerical assessment, the special oral and / or written opinions expressed by the lecturer contribute to the enhancement of the learner's knowledge, revealing skills, and developing an attitude towards the profession.
4. The systems of assessment of students' knowledge, skills and competencies are defined by the relevant regulations of organizing the educational processes of education programs.
5. The criteria for the assessment of students' knowledge, skills and competencies are defined by the syllabus of the respective education programs, as well as the regulations for the preparation of course work, graduate work and master's thesis.
6. When assessing the learner's knowledge, the lecturer is guided by a description of the assessor's activities (Appendix).
7. Changes and amendments to this procedure are made by the decision of the Scientific Council of the Educational Complex.

APPENDIX
TO THE PROCEDURE ON ASSESSMENT OF KNOWLEDGE,
SKILLS AND COMPETENCIES OF THE LEARNERS OF
THE EDUCATIONAL COMPLEX OF THE POLICE OF THE RA

DESCRIPTION OF ASSESSOR'S ACTIVITIES

ASSESSOR'S ACTIVITIES	DESCRIPTION OF ACTIVITIES
Planning the learner's assessment	<ol style="list-style-type: none"> 1. Ensure that the necessary conditions for student assessment are provided. 2. Clarify to students all the questions related to assessment. 3. Check learners' perceptions of the assessment process.
Doing the assessment	<ol style="list-style-type: none"> 1. Provide access to all necessary resources for the learner. 2. Apply the established assessment criteria. 3. Ensure that the facts underlying the assessment are valid, accurate and sufficient.
Feedback to the learner and support	<ol style="list-style-type: none"> 1. Track learner's performance during assessment. 2. Give the learner a clear reason for the grade. 3. In case of a failure of the learner's knowledge, provide advice on correcting the shortcomings.
Recording assessment results	<ol style="list-style-type: none"> 1. Make all required notes within the timeframe set by the respective regulations and procedures. 2. Make sure the notes are done properly. 3. Inform the chairholder about the assessment results.