

Approved

At the meeting N5 on 08.04.2021 by the Academic
Council of the Educational Complex of the Police of
the RA, Head of Academic Council
Major General of the Police M. Babayan
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REGULATION

ON ORGANIZING AND CARRYING OUT THE INTERNSHIPS OF THE STUDENTS OF THE EDUCATIONAL COMPLEX OF THE POLICE OF THE RA

I. General Provisions

1. This regulation defines the goals, objectives, types, and content of the internship program, the regulation and conditions of organizing, carrying out, summarizing and assessing the internship of the students of the Educational Complex of the Police of the Republic of Armenia (hereinafter referred to as the Educational Complex).
2. The internship of the students of the Educational Complex is regulated by the RA legislation, by the decree of the Chief of the Police of the RA (hereinafter referred to as the Police), by this regulation, internship programs and other legal acts.
3. The internship of the students of the Educational Complex is an integral part of professional education, the organization and implementation of which is aimed at strengthening and developing the theoretical knowledge and practical skills acquired by the student during the study.
4. The types of internships and periods are set out in the curriculum, and the dates are held according to the schedule of the educational process; and in case of excusable non-appearance for internship, or restoration of student rights or transfer from another university, according to the individual schedule.

II. Goals of the Internship

5. The goals of the internship in the Educational Complex are the following:
 - 1) Further development of students' theoretical knowledge and practical skills acquired during the studies;

- 2) Acquisition of other skills and competencies necessary for further independent professional activities.

III. Objectives of the Internship

6. The main objectives of internship in the Educational Complex are the following:
 - 1) ensuring the formation, strengthening and deepening of the connection between theoretical training and professional practical activities;
 - 2) acquisition of the ability to assess practical situations by the students through developing practical skills necessary for professional activities;
 - 3) ensuring the study of the activities of the respective Police departments.

IV. Types of Internships

7. The following types of practice are distinguished in the Academy, College, and Educational center of the Educational Complex: educational, professional, pre-graduation, scientific-research, scientific-pedagogical.
 - 1) Educational Internship is to ensure the study of the activities of the respective departments of the Police, as well as the strengthening and deepening of the theoretical knowledge acquired by the students during the study, and the development of professional competencies and skills of practical importance.
 - 2) Professional Internship is the development of students' professional skills and experience, as well as the development of the ability to work independently in the professional field.
 - 3) Pre-graduation Internship is the strengthening and development of students' necessary theoretical and practical skills and competencies as well as the acquisition of the ability to assess situations of practical importance.
 - 4) Research Internship is the development of skills for conducting independent scientific research and promotion of research activities.
 - 5) Scientific-pedagogical Internship is the development of students' competencies and skills to carry out pedagogical activities, the development of the ability to show a creative approach to solving scientific-pedagogical problems.

V. Internship Program

8. The internship program is an organizational-methodological document regulating the activities of students and internship supervisors.
9. The internship program is compiled and discussed by the chairs (education branch) of the Educational Complex (in the defined case, discussed in the Councils of the Academy, College, Education Center), agreed with the relevant Police Department (except for scientific-research and scientific-pedagogical internship) and approved by the Head of the Educational Complex.
10. The internship program should meet the requirements of the qualification attributes of the specialists, take into account the future profession, the respective state educational standard or the specialty, which is revised if necessary.

VI. Provisions of Organizing and Carrying out the Internship

11. Educational, professional, pre-graduate, research, scientific-pedagogical internships are organized by the subdivisions responsible for the internship of the Educational Complex on the basis of the decree of the Head of the Educational Complex, by which internship supervisors are appointed from the employees of the Educational Complex.
12. By the decree of the Chief of Police, the students' internship is organized and carried out in the respective departments of the Police, and the scientific-research and scientific-pedagogical internship is organized and carried out by the decree of the Head of the Educational Complex, in the Educational Complex. The internship of the students of vocational education program with "Patrol" qualification of the "Policing" specialty can be carried out both in the Police and in the Educational Complex. The internship of the students of vocational education program with "Patrol" qualification of the "Policing" specialty is organized in the Educational Complex by the internship supervisors.
13. During the week preceding the internship, the responsible unit organizes an internship induction for the students and internship supervisors.
14. Students are provided with internship programs in advance, and students undergoing educational, professional and pre-graduate internship with an internship record book (according to Annex 1).

15. The documents submitted during and at the end of the internship are the following (except for the cases of conducting the internship of the students of vocational education program with "Patrol" qualification of the "Policing" specialty in the Educational Complex).

1) Internship record book. During the internship, the student keeps a record book and taking notes of the results of each internship day. At the end of each internship day, the diary is signed by the student and the immediate supervisor of the internship.

2) Student's report. The student's report is a summary of the internship process and the results, as well as suggestions by the student on improving its efficiency. The student's report is signed by the student and the immediate supervisor of the internship (according to Annex 2).

3) Student's reference. The student's reference is a document signed by the immediate supervisor of the internship and approved by the Head of the respective Police Department. The reference is kept in the student's personal portfolio.

4) Study work. The study work is a set of relevant documents prepared by the intern as provided by the internship program. It is submitted to the respective department of the Educational Complex as provided by the program after the internship.

16. The internship reports (except for the reference) are kept in the respective chairs of the Educational Complex, and the secret educational files are kept in a special library.

VII. Summarizing and Assessing Internship Results

17. The internship is completed in due time and is assessed in accordance with the test form mentioned in the curriculum.

18. The results of the internship are summarized in the Councils of the Academy, College, and Education Center.

VIII. Transitional Provisions

19. Changes and amendment to this regulation are made by the decision of the Academic Council of the Educational Complex.

EDUCATIONAL COMPLEX OF THE POLICE OF THE RA

INTERNSHIP RECORD BOOK

(educational, professional, pre-graduation)

Name, Surname, Father's Name of the Student

Year _____ Platoon / Group _____

Specialty _____

Name of the department where the internship is carried out

Immediate supervisor of the internship _____

(N.S.F., position)

Start date of the internship _____ 20.....

End date of the internship _____ 20.....

Yerevan 20.....

RESULTS OF EACH DAY OF THE INTERNSHIP

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Student _____
(Signature)

Immediate supervisor of the internship _____
(Signature)

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Student _____
(Signature)

Immediate supervisor of the internship _____
(Signature)

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Student _____
(Signature)

Immediate supervisor of the internship _____
(Signature)

Student's report and suggestions on carrying out the internship

[illegible]

Student _____
(signature)

Immediate supervisor of the internship _____
(signature)

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